

P#1210194 CAMP LOOP REPAIRS

CEDAR HILL STATE PARK




TEXAS
PARKS &
WILDLIFE

June 3, 2021

JUNE 3, 2021 PRE-PROPOSAL CONFERENCE

Project No. 1210194 – Camp Loop Repairs
at Cedar Hill State Park

INTRODUCTIONS AND SIGN IN



Although this is not a mandatory meeting, please ensure that a representative of your company signs the list so that we may have a record of your attendance.



MISSION STATEMENTS



- **TEXAS PARKS AND WILDLIFE DEPARTMENT:** To manage and conserve the natural and cultural resources of Texas and to provide hunting, fishing and outdoor recreation opportunities for the use and enjoyment of present and future generations.
- **STATE PARKS DIVISION:** To manage state parks and historic sites to conserve natural and cultural resources, provide recreational and educational opportunities, and foster an understanding of the diversity of Texas' lands and heritage for all generations
- Your work on this project, whatever your role, will have a direct impact on the mission of the State Parks Division and our agency as a whole. It is important, and **we can't do it without you.**



PROJECT TEAM

➤ **TPWD Infrastructure Team**

- Serena Holster – Contract Manager
- Julia Gonzalez – Project Manager
- Megan Weinzierl - Design Manager
- Lance Utermark – Interim Design Manager
- Brandon Heaton – Construction Project Manager
- Steven Vandervort – Project Inspector

➤ **TPWD State Parks Team**

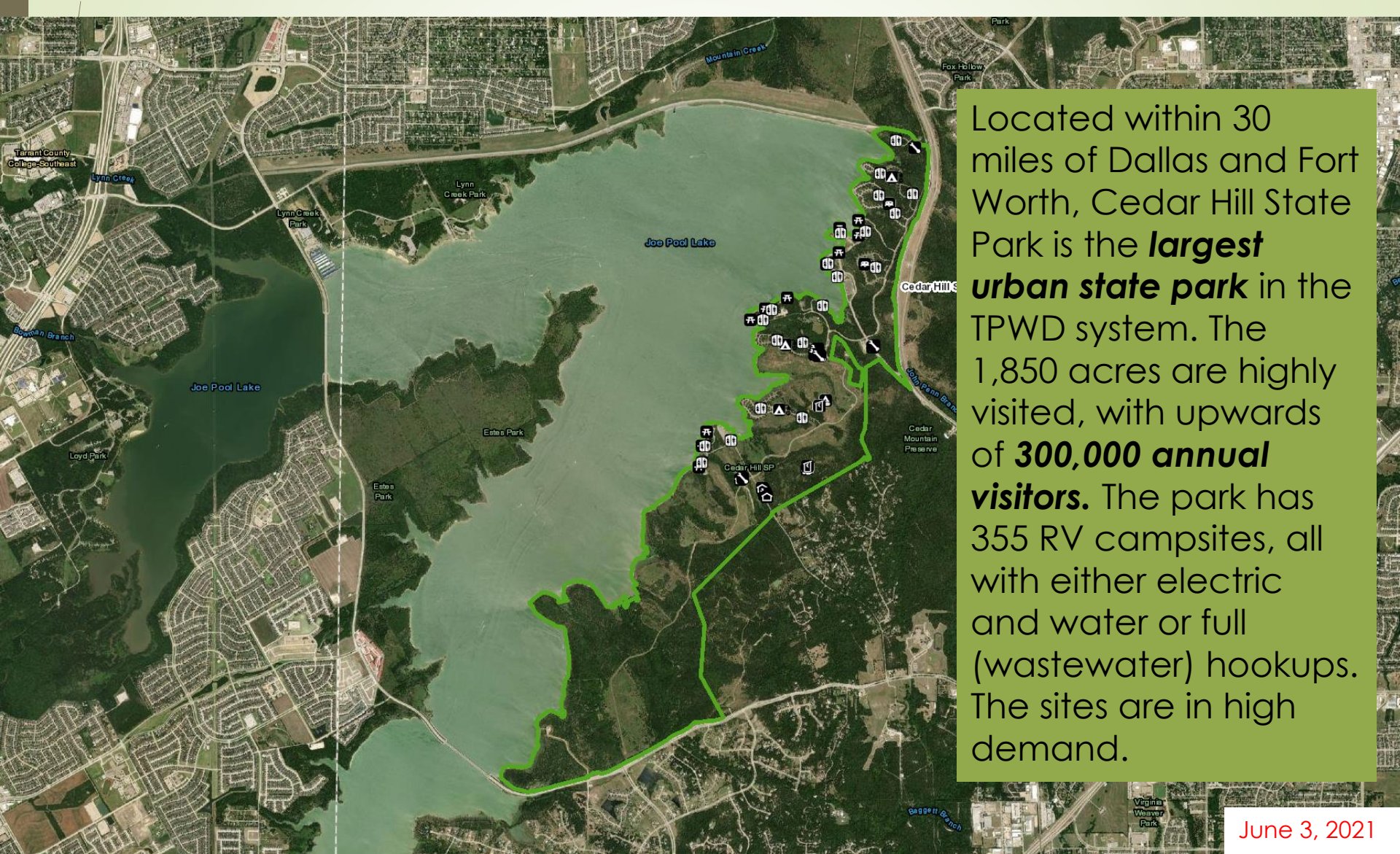
- Brad Hood – Regional Maintenance Supervisor
- Josh Choate – Park Superintendent
- Paige Green – Assistant Park Superintendent



PROJECT TEAM

- **Architectural / Engineering Design Team**
– **Huitt-Zollars, Inc.**
 - Greg Wine, Principal
 - Joe Myers, Project Manager

PROJECT HISTORY – Where?



Located within 30 miles of Dallas and Fort Worth, Cedar Hill State Park is the **largest urban state park** in the TPWD system. The 1,850 acres are highly visited, with upwards of **300,000 annual visitors**. The park has 355 RV campsites, all with either electric and water or full (wastewater) hookups. The sites are in high demand.

PROJECT HISTORY – Why?



Cedar Hill's 355 campsites are located within 5 camping loops throughout the park.

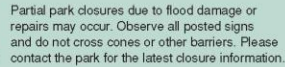
Shady Ridge Camp Loop is the eastern-most camp loop, containing 78 campsites and 2 restroom buildings.

Eagle Ford is adjacent to Shady Ridge and contains 81 campsites and 2 restroom buildings.

Both camp loops are in need of infrastructure repairs to continue serving the park.



TexasStateParks.org/App



- CHECK OUT time is noon or renew permit by 9 a.m. (pending site availability).
- Public consumption or display of any alcoholic beverage is prohibited.
- A maximum of eight people permitted per campsite. Guests must leave the park by 10 p.m. Quiet time is from 10 p.m. – 6 a.m.
- Excess parking fee is required at campsites with more than two vehicles (including trailers).

- GREY AND BLACK WATER MUST BE DISCHARGED AT DUMP STATION UNLESS CAMPING IN FULL HOOK-UP SITE.
- Only one unit is permitted to hook up to utilities per site.
- Pets must be kept on leash. Please pick up after them.
- Valid permit required on windshield of each vehicle in park. All vehicles to remain on pavement.
- Please review complete Park Rules and Regulations posted at headquarters.

- Swim at your own risk.
NO LIFEGUARD on duty.
- No pets or glass containers
allowed in swimming area.
- Always swim with a friend.
Children must be supervised by
an adult who can swim.

- Have your vessel ready to launch before getting to the ramp area. Launch your vessel and clear the ramp area. Do not block the ramp area.
- No boat clean-up or swimming in the ramp area.
- If your vessel will not start, clear the ramp area.
- Vessels are not allowed in the swimming area. No Wake rules, particularly in the bays. Vessels are not allowed to tie up in the boat-launch area.
- Stop the spread of invasive species. CLEAN, DRAIN and DRY your boat.

- ★ Headquarters
- 🏠 Restrooms
- 🚿 Showers
- 🧴 Chemical Toilet
- 🏕️ Primitive Sites (Hike-in)
- 🔌 Water and Electric Sites
- 🏠 Full Hookup Sites
- 🗑️ Dump Station
- 🏞️ Scenic Overlook
- 🥾 Hiking Trail
- 🚲 Biking Trail
- 🗺️ Interpretive Trail
- 🏡 Picnic Area
- 🏠 Group Picnic Pavilion
- 🏊 Designated Swimming Area
- P Parking
- 🚤 Boat Ramp
- 🎣 Fishing Pier
- 🐟 Fish Cleaning
- 🏠 Residence

1570 W. F.M. 1382
Cedar Hill, TX 75104
(972) 291-3900

ADD'L TRAILS / DAY-USE AREAS

PROJECT AREA

WE ARE HERE

PARK
ENTRY

- Gathering of firewood is prohibited.
- Campfires are permitted only in fire rings provided at each site. No ground fires are permitted. Exercise extreme caution with any burning materials. High-fire danger summer brings.

Multiple facilities are handicapped accessible

TexasStateParks.org ParquesDeTexas.org (512) 389-8900

 TOYOTA Proud Sponsor of Texas State Parks

TEXAS
PARKS &
WILDLIFE

TPWD receives funds from the USFWS. TPWD prohibits discrimination on the basis of race, color, religion, national origin, disability, age, and gender, pursuant to state and federal law. To request an accommodation or obtain information in an alternative format, please contact TPWD on a Text Telephone (TDD) at (512) 389-6815 or by Relay Texas at 7-1-1 or (800) 735-2989. If you believe you have been discriminated against by TPWD, please contact TPWD or the U.S. Fish and Wildlife Service, Office for Diversity and Workforce Management, 5275 Leesburg Pike, Falls Church, VA 22041.

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June 3, 2021



PROJECT GOALS



➤ **Upgrade and Protect Facilities**

- Replace (4) restroom buildings with modern, resilient facilities
- Water main and lift station replacements
- Utility improvements, partial camping pedestal replacement, upgrade of electric service
- Roadway prep and parking improvements

➤ **Prevent Further Erosion to Shoreline**

- Shoreline stabilization and erosion control
- Reclamation of lost campsites

➤ **Modernize Campsites**

- Replacement of site amenities (shade shelters, stairs, tent pads, tables, etc.)
- Partial RV parking pad replacement
- Landscaping, retaining walls, vegetation, mitigation

DESIGN SCHEDULE

Texas Parks and Wildlife Department
Cedar Hill State Park
Contract No. 517522, Task Order No. One

ID	Task Name	Duration	% Complete	Start	Finish
1	Notice to Proceed	1 day	100%	Thu 12/10/20	Thu 12/10/20
2	PHASE 1 - REVIEW AND ASSESSMENT	107 days	54%	Thu 12/10/20	Fri 5/7/21
3	Virtual Design Kick-off Meeting	24 days	100%	Thu 12/10/20	Tue 1/12/21
4	Prepare 75% Pre-Design Report	20 days	100%	Wed 1/13/21	Tue 2/9/21
5	Perform HZ's Internal QC Check	8 days	100%	Wed 2/10/21	Fri 2/19/21
6	Prepare Cost Estimate	1 day	100%	Mon 2/22/21	Mon 2/22/21
7	Submit via dropbox the 75% Pre-Design Report for TPWD Review	1 day	100%	Tue 2/23/21	Tue 2/23/21
8	TPWD Review of 75% Pre-Design Report	5 days	0%	Wed 2/24/21	Tue 3/2/21
9	Prepare 100% Pre-Design Report	31 days	0%	Wed 3/3/21	Wed 4/14/21
10	Perform HZ's Internal QC Check	1 day	0%	Thu 4/15/21	Thu 4/15/21
11	Prepare Cost Estimate	2 days	0%	Thu 4/15/21	Fri 4/16/21
12	Submit via Dropbox the 100% Pre-Design Report for TPWD Review	1 day	0%	Mon 4/19/21	Mon 4/19/21
13	TPWD Review of 100% Pre-Design Report	10 days	0%	Tue 4/20/21	Mon 5/3/21
14	Revise Final Pre-Design Report	3 days	0%	Tue 5/4/21	Thu 5/6/21
15	Submit Final Pre-Design Report to TPWD	1 day	0%	Fri 5/7/21	Fri 5/7/21
16	Geotechnical Investigation	30 days	0%	Mon 5/31/21	Fri 7/9/21
17	Environmental Investigation	60 days	0%	Mon 5/31/21	Fri 8/20/21
18	PHASE 2 - SCHEMATIC DESIGN	71 days	0%	Thu 5/20/21	Thu 8/26/21
19	Prepare Schematic Design Documents	50 days	0%	Thu 5/20/21	Wed 7/28/21
20	Conduct Code Research and Regulatory Analysis	2 days	0%	Thu 8/5/21	Fri 8/6/21
21	Coordinate Utilities	5 days	0%	Thu 8/5/21	Wed 8/11/21
22	Perform HZ's Internal QC Check of SD Documents	2 days	0%	Thu 7/29/21	Fri 7/30/21
23	Prepare Estimate of Construction Cost	3 days	0%	Mon 8/2/21	Wed 8/4/21
24	Present SD Documents to TPWD at CHSP	1 day	0%	Thu 8/5/21	Thu 8/5/21
25	TPWD's Review of SD Documents	10 days	0%	Fri 8/6/21	Thu 8/19/21
26	Incorporate TPWD's Comments in SD Documents	5 days	0%	Fri 8/20/21	Thu 8/26/21
27	PHASE 2 - DESIGN DEVELOPMENT	69 days	0%	Fri 8/27/21	Wed 12/1/21
28	Prepare 50% Design Development Document	20 days	0%	Fri 8/27/21	Thu 9/23/21
29	Prepare Operating Cost Estimate based on Data from TPWD	2 days	0%	Fri 9/24/21	Mon 9/27/21
30	Perform HZ's Internal QC Check of 50% DD Documents	2 days	0%	Fri 9/24/21	Mon 9/27/21
31	Update Estimate of Construction Cost	2 days	0%	Tue 9/28/21	Wed 9/29/21
32	Submit 50% DD Documents to TPWD at CSH	1 day	0%	Thu 9/30/21	Thu 9/30/21
33	TPWD Review of 50% Design Development Documents	5 days	0%	Fri 10/1/21	Thu 10/7/21
34	Prepare 100% Design Development Documents	20 days	0%	Fri 10/8/21	Thu 11/4/21
35	Perform HZ's Internal QC Check of 100% DD Documents	2 days	0%	Fri 11/5/21	Mon 11/8/21
36	Update Estimate of Construction Cost	2 days	0%	Tue 11/9/21	Wed 11/10/21
37	Submit 100% DD Documents to TPWD	2 days	0%	Thu 11/11/21	Fri 11/12/21
38	TPWD Review of 100% Design Development Documents	10 days	0%	Mon 11/15/21	Fri 11/26/21
39	Review 100% DD Review Comments with TPWD at CHSP	1 day	0%	Mon 11/29/21	Mon 11/29/21
40	Incorporate TPWD's Comments in DD Documents	2 days	0%	Tue 11/30/21	Wed 12/1/21

41	PHASE 2 - CONSTRUCTION DOCUMENTS	89 days	0%	Thu 12/2/21	Tue 4/5/22
42	Prepare 50% Construction Documents	15 days	0%	Thu 12/2/21	Wed 12/22/21
43	Update 50% CD Cost Estimate	2 days	0%	Thu 12/23/21	Fri 12/24/21
44	Perform HZ's Internal QC Check of 50% CD Documents	2 days	0%	Thu 12/23/21	Fri 12/24/21
45	Submit 50% CDs to TPWD for Review and Comment	1 day	0%	Mon 12/27/21	Mon 12/27/21
46	TPWD Review of 50% CDs Package	10 days	0%	Tue 12/28/21	Mon 1/10/22
47	Review TPWD's Comments on 50% CDs Package in Austin	1 day	0%	Tue 1/11/22	Tue 1/11/22
48	Prepare 95% Construction Documents	15 days	0%	Wed 1/12/22	Tue 2/1/22
49	Update 95% CD Cost Estimate	2 days	0%	Wed 2/2/22	Thu 2/3/22
50	Perform HZ's Internal QC Check of 95% CD Documents	2 days	0%	Wed 2/2/22	Thu 2/3/22
51	Submit 95% CDs to TPWD for Review and Comment	1 day	0%	Fri 2/4/22	Fri 2/4/22
52	TPWD Review of 95% CDs Package	10 days	0%	Mon 2/7/22	Fri 2/18/22
53	Submit to Jurisdictions/Agencies for Review	20 days	0%	Wed 2/2/22	Tue 3/1/22
54	Incorporate TPWD's Comments from 95% CD Review	10 days	0%	Mon 2/21/22	Fri 3/4/22
55	Submit Draft 100% unsealed CDs to TPWD for Backcheck	1 day	0%	Mon 3/7/22	Mon 3/7/22
56	TPWD Review of Draft 100% CDs Package	10 days	0%	Tue 3/8/22	Mon 3/21/22
57	Prepare 100% Sealed Bid Ready Documents to TPWD	10 days	0%	Tue 3/22/22	Mon 4/4/22
58	Submit 100% Sealed Bid Ready Documents to TPWD	1 day	0%	Tue 4/5/22	Tue 4/5/22
59	PHASE 3 - CMAR Solicitation Period	228 days	0%	Mon 5/10/21	Wed 3/23/22
60	Procure CMAR	80 days	0%	Mon 5/10/21	Fri 8/27/21
61	CMAR's Pre-Construction Services	128 days	0%	Mon 8/30/21	Wed 2/23/22
62	Preparation and Acceptance of GMP	20 days	0%	Thu 2/24/22	Wed 3/23/22
63	PHASE 4 - CONSTRUCTION ADMINISTRATION	365 days	0%	Tue 5/24/22	Mon 10/16/23
64	Construction Administration	360 days	0%	Tue 5/24/22	Mon 10/9/23
65	Prepare Record Drawings	5 days	0%	Tue 10/10/23	Mon 10/16/23

June 3, 2021



GENERAL INFORMATION

Responses are due prior to **2:00 PM (CT) on June 24, 2021**

Responses must be received prior to the deadline at:

**Texas Parks and Wildlife Department
Infrastructure Division
ATTN: Serena Holster, CTCD, CTCM
4200 Smith School Road
Austin, Texas 78744**



GENERAL INFORMATION

- **Single Point of Contact** during the solicitation and award period: Serena Holster, Contract Manager at serena.holster@tpwd.Texas.gov
- All **questions** should be submitted in writing (Email) by 5:00 PM (CT), June 8, 2021.
- TPWD responses will be issued estimated June 15, 2021.



GENERAL INFORMATION

- Late responses will be returned “unreviewed”
- Provide one (1) original response stamped “ORIGINAL” and nine (9) duplicate copies stamped “COPY”
- Provide one (1) digital/electronic version of the proposal
- IMPORTANT – NO HUB REQUIREMENT AT THIS TIME



HUB Information

- **Due to the nature of this project delivery method, a HUB Subcontracting Plan is not required to be submitted with the initial proposal to this RFP.** A HUB Subcontracting Plan will be required and shall be submitted and approved for Good Faith Effort compliance requirements by the awarded Offeror prior to proceeding with Part Two.
- Although TPWD has determined that subcontracting opportunities will be probable during the Construction Phase of this project, the specific scopes and the magnitude of the Work for the Construction Phase cannot be determined until the Design has been sufficiently completed. Prior to soliciting bids in preparation for submission of a GMP, TPWD will establish appropriate HSP goals and the CMR shall submit an HSP meeting good faith effort requirement prior to any construction services being performed.
- HUB Documents are included in the RFP for reference only at this time



GENERAL INFORMATION



- Addenda:
 - Clarifications or interpretation of the RFP that materially affect or change the requirements
 - Posted on the Electronic State Business Daily.
- Offeror shall acknowledge receipt of all addenda in the space provided above the signature line of the Execution of Proposal AND Construction Manager at Risk Proposal Forms
- It is the responsibility of the Offeror to obtain information regarding addenda in a timely manner.



GENERAL INFORMATION



Addenda:

- Electronic State Business Daily. (ESBD) at <http://www.txsmartbuy.com/esbddetails/view/1210194>

GENERAL INFORMATION

Cedar Hill State Park
Camp Loop Repairs

Project Number 1210194

ATTACHMENT B EXECUTION OF PROPOSAL

NOTE: OFFERORS SHALL COMPLETE AND RETURN THIS ATTACHMENT WITH THEIR PROPOSAL. FAILURE TO DO SO SHALL RESULT IN DISQUALIFICATION OF THE PROPOSAL.

Cedar Hill State Park
Camp Loop Repairs

Project Number 1210194

RECEIPT IS HEREBY ACKNOWLEDGED OF THE FOLLOWING ADDENDA TO
THIS RFP (INITIAL IF APPLICABLE)

No. 01____ No. 02____ No. 03____ No. 04____ No. 05____ No. 06____

The Offeror must complete, sign and return this Execution of Response as part of their response. The Offeror's company official(s) who are authorized to commit to such a response must sign response. Failure to sign and return this form will subject the response to disqualification.

Offeror's Name:	
Offeror's State of Texas Tax Account No: (This 11-digit number is mandatory)	
If a Corporation:	
Offeror's State of Incorporation:	
Offeror's Charter No:	

GENERAL INFORMATION

➤ Prohibited Communications

1.7 AUTHORIZED CONTACT PERSON. The Owner designates the following person, as its representative and Point-of-Contact for this RFP. Offerors shall restrict all contact with the Owner and direct all questions regarding this RFP, including questions regarding technical drawings and specifications and terms and conditions, to the Point-Of-Contact person.

Serena Holster, CTCD, CTCM
Texas Parks & Wildlife Department | Infrastructure Division
4200 Smith School Road
Austin, Texas 78744
Phone: 512-389-8761
e-mail: serena.holster@tpwd.texas.gov

1.8 PROHIBITED COMMUNICATIONS. Upon issuance of this solicitation, TPWD, its representative(s), or partners will not answer questions or otherwise discuss the contents of this Solicitation with any potential Offeror or their representatives(s), except for the written inquiries described in Article 1.7. Attempts to ask questions by phone or in person will not be allowed or recognized as valid.

GENERAL INFORMATION

➤ Bid Security

4.2.3 Bid Bond: Proposals shall be accompanied by an original bid bond in the sum of \$550,000.00 and an associated Power of Attorney. No other form of security will be accepted. The Bid Bond submitted by the awarded offeror will be held until GMP is accepted by TPWD, and Performance and Payment Bonds subsequently received and approved.

Should the contractor fail, neglect, or refuse to begin performance of the contract after receiving the award, said security will be forfeited to TPWD. Performance shall be considered begun upon acknowledgement of the contract award and the furnishing of all required security bonds and insurance coverage.

If TPWD has not made an award within ninety (90) calendar days after proposals are opened, Offerors may withdraw their proposals without prejudice; however, Offerors have the option to extend the time in which their bids will be honored after this ninety (90) day period.



SOLICITATION MILESTONES

- RFP Issued May 21, 2021
- Pre-Proposal Conference 10:00 AM, June 3, 2021
- **Questions due 5:00 PM, June 8, 2021**
- **Responses Due Prior to 2:00 PM June 24, 2021**
- Oral Interview (Est) Week of July 5, 2021
- Notice of Selection (Est) August 2021

SUBMISSION OF RESPONSES

Solicitation Criteria and Required Submittals is identified in Section 4 of the RFP. All requested information to be complete, legible, and submitted in accordance with Section 4 of RFP.

SECTION FOUR – SOLICITATION CRITERIA AND REQUIRED SUBMITTALS

4.1 REQUIRED SUBMITTALS. Below is a summary of required information. Proposals without this information will be evaluated accordingly. TPWD reserves the right, in its sole judgment and discretion, to waive minor technicalities and errors in the best interest of the state. The **Attachment B: Execution of Proposal** and the **Bid Bond** shall be returned with the proposal. Failure to do so shall result in disqualification.

Offeror shall include the following in its proposal:

- ☐ Attachment A: Acceptable Documentation and Contractor's Qualification Form
- ☐ Attachment B: Execution of Proposal
- ☐ Attachment D: Construction Manager at Risk Proposal Form
- ☐ Attachment E: Non-Collusion Affidavit
- ☐ Contractor's Bid Bond/Security (form to be provided by the Contractor in accordance with Section 4.2.4 of this Section Four)

Offeror must submit all documents required by this solicitation. Failure to submit all required documents (including those identified in other Evaluation Criteria) with acceptable proposals and information meeting the applicable requirements of those documents may cause Offeror to be deemed "non-responsive" and disqualified. Offeror shall also comply with page number limitations requested in the Proposal Requirements of the solicitation.

SUBMISSION OF RESPONSES

Attachment A - Criteria Item 1: Acceptable Documentation

Cedar Hill State Park Camp Loop Repairs		Attachment A	Project Number 1210194
Personnel who will be responsible for management and day-to-day operation of services described in this solicitation.			
Name & Title:			
Phone & Email			
Indicate if your company or any of its subsidiaries filed or met criteria for bankruptcy within the last five years. <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain.			
Identify if your firm is currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? If so, specify date(s), details, circumstances, and prospects for resolution.			
Provide details of any past or pending litigation within the past ten years, or claims filed, against your firm that may affect your performance under a Contract with the Owner. Offerors involved in litigation, depending upon the circumstances, may be disqualified.			
Identify if your firm is currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity? If so, specify date(s), details, circumstances, and prospects for resolution.			

Cedar Hill State Park Camp Loop Repairs		Attachment A	Project Number 1210194
Company's average annual construction volume	\$		
Indicate if your company or any of its subsidiaries has been involved in litigation within the last five years. <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain.			
Number years in business:		Number of employees:	
PRINCIPALS IN FIRM AND YEARS EXPERIENCE IN CONSTRUCTION			
NAME	TITLE	PHONE	NO. OF YEARS
Has firm, under its current or former name(s) ever failed to complete a project, defaulted on a contract, or been engaged in litigation over a contract? <input type="checkbox"/> Yes <input type="checkbox"/> No. If so, state particulars of most recent occurrence on separate sheet(s) and attach to this form.			
FIRM HISTORY: List firm history below <u>including</u> any other business names used			
From	to	Firm Name	
From	to	Firm Name	
From	to	Firm Name	
From	to	Firm Name	
CONSTRUCTION CAPABILITIES			
Firms Average Annual Construction Volume	\$		

SUBMISSION OF RESPONSES

➤ Attachment A - Criteria Item 2: Offeror's Financial Capability

Cedar Hill State Park
Camp Loop Repairs

Attachment A

Project Number 1210194

Criteria Item 1.2: Offeror's Financial Capability and Information

Pass/Fail

BONDING INFORMATION: Indicate agency/surety through which bonding will be obtained.

Agency:	
Agent's Name:	
Address:	
Address:	
Email Address:	
Agent's Phone No.:	
BONDING COMPANY (UNDERWRITER)	
Bonding Company Name:	
Bonding Agent's Address:	
Bonding Agent's Email:	
Bonding Agent's Phone:	

The Offeror must provide evidence of financial capability and stability. Offeror's financial capability must be appropriate to the size and scope of the project.

The following factors may be considered but are not limited to: Current Assets/Current Liabilities Ratio; Cash + Short term investments; Income from Operations/Interest Expense; Opinion from Offeror's Auditor; Bonding capacity; and Notes to the Financial Statements.

Offeror must submit:

Attach a letter of intent from a surety company indicating your firm's ability to bond for the entire construction cost of the project. The surety shall acknowledge that the firm may be bonded for each stage/ phase of the project, with a potential maximum construction cost of \$11 million. Bonding requirements are set forth in the Agreement and the Uniform General and Supplementary Conditions, incorporated herein. Letter should also include total bonding capacity, available bond capacity and current backlog. The Owner reserves the right to request additional information from the Offeror to confirm financial stability.

SUBMISSION OF RESPONSES

Cedar Hill State Park
Camp Loop Repairs

Attachment A

Project Number 1210194

Criteria Item 1.3: Safety Record

Pass/Fail

Offeror must submit safety experience and safety program information and a completed Safety Information below. The following factors may be considered, but are not limited to: Experience Modifier Rate, Lost Time Incident Rate, Total Recordable Case Rate, Safety Program, and OSHA Citations.

If based on the entirety of the Offeror's safety record, industry standards, and the risks associated with the current Project, the Offeror is found to have an unacceptable safety record and/or safety program the Offeror's response may be considered non-responsive and may not be considered for award.

OFFEROR MUST PROVIDE THIS FORM AND REQUIRED SUBMITTALS WITH THE RESPONSE TO SOLICITATION.

Offeror Name: _____
Address: _____ Phone: _____
Email: _____

1. List the following OSHA 300 Log Information for the past three years.

	Year 1	Year 2	Year 3
A. Total Recordable Cases	_____	_____	_____
B. Lost Workday Cases	_____	_____	_____
C. Lost Workdays	_____	_____	_____
D. Total Employee Actual Hours Worked	_____	_____	_____
E. Number of Fatalities	_____	_____	_____

2. List your company's Experience Modification (EMOD) Rate for the last three years and provide supporting documentation from your Worker's compensation Provider: **Firms with an average EMOD rate greater than 1.0 for the past 3 years may be disqualified and may not move forward for further consideration. Provide additional relevant information associated with an EMOD rate greater than 1.0 for Owner's review and consideration.**

Year 1 _____ Year 2 _____ Year 3 _____

3. Name of your Safety Representative:

Name: _____ Phone: _____

4. In the past 3 years, has your organization received any OSHA citations?

☐ Yes or ☐ No. If yes, please explain. Attach additional pages if necessary.

5. Provide a description of your firm's safety program. TPWD reserves the right to require a copy of your safety manual, which, if contracted, will become a contract document.

Attachment A - Criteria Item 3: Safety Record

SUBMISSION OF RESPONSES

➤ Attachment A - Criteria Item 4: Offeror's Qualifications and References

Cedar Hill State Park
Camp Loop Repairs

Attachment A

Project Number 1210194

Criteria Item 1.4: Offeror's Qualifications: Work History and References
50 points max ☐

1.4 Submit five (5) projects completed, or at least 80% complete, within the past ten (10) years by your organization. List the projects in order of priority, with the most relevant project first. Submit the following information for each project (2-page limit per project, including photographs).

1.4.1 Project name and location (city, county, state).

1.4.2 Project scope description. Relevant projects should include similar scopes to those included in this Project. Committee is looking for evidence of the following types of work:

- Describe utility connections at the site (city water vs. well, city wastewater vs. water treatment plant, any lift stations, experience with HDPE pipe 12" and smaller).
- Describe new construction and/or addition renovation components.
- Describe project aspects completed in flood hazard areas. Describe methods taken to work in flood areas as well as design/construction measures implemented to protect against future flood events.
- Describe past experience with shoreline stabilization work, types of methods employed, techniques used.
- Describe experience with sustainability initiatives and methods or design elements constructed on past projects.
- Describe experience with TxDOT road standards, past roadway work, new or repair, and type of construction such as asphalt or concrete.

1.4.3 Name of Owner and Owner's representative who is familiar with the project, including address, telephone, and email address. Committee is looking for evidence of the following types of Owners:

- Past experience with governmental client or public entity, such as public universities, or a local, state or federal entity.

1.4.4 Name of Architect or Record AND Civil Engineering consultant who served during the design and construction of the project, including address, telephone, and email address.

1.4.5 Key Personnel, including Project Superintendent and major subcontractors. Committee is looking for evidence of the following instances:

- Key personnel that are also proposed to serve on this Project.

1.4.6 Original and Final Construction Performance periods in months. Provide an explanation for any difference between the two.

1.4.7 Original and Final Construction Contract amounts. Provide an explanation for any difference between the two.

1.4.8 Photographs of completed construction.

SUBMISSION OF RESPONSES

- Attachment A - Criteria Item 5: Offerors Ability to Perform Pre-Construction Services

Cedar Hill State Park
Camp Loop Repairs

Attachment A

Project Number 1210194

Criteria Item No. 1.5: Offeror's Qualifications: Pre-Construction Services
15 points max ☐

1.5 The Offeror shall provide a description of preconstruction services provided during the design phase of the Construction Manager at Risk project delivery method. (3-page limit)

1.5.1 What tasks will your firm perform as part of pre-construction services that will minimize change orders during construction?

1.5.2 Describe your procedure for performing design reviews during the pre-construction phase.

1.5.3 Provide a sample change tracking log that will be furnished as part of the constructability reports during the pre-construction phase.

SUBMISSION OF RESPONSES

► Attachment A - Criteria Item 6: Offerors Project Management Services

Criteria Item No. 1.6: Offeror's Qualifications: Project Management Services
15 points max ☐

1.6 The Offeror shall provide project management services for safe, orderly, expeditious and quality construction. Provide detailed supporting information to include the following. 10 points

1.6.1 Proposed Key Personnel, including job description for the Project. Additional consideration will be given to Key Personnel listed in 4.1 Project Examples.

1.6.2 Resumes for each Key Personnel. Resumes should include:

1.6.2.1 City of Residence

1.6.2.2 Job description for current employment

1.6.2.3 Previous work experience as it related to this Project, including representative project descriptions

1.6.2.4 Length of tenure for current employment

1.6.3 Proposed Organizational Chart for this Project

1.6.4 Describe your quality management approach for ensuring quality construction on this Project. (1 page limit)

SUBMISSION OF RESPONSES

Cedar Hill State Park
Camp Loop Repairs

Attachment A

Project Number 1210194

- Attachment A -
Criteria Item 7:
Offeror's Ability to
Perform Project Per
Owners Schedule

Criteria Item No. 1.7: Offeror's Ability to Perform Project Per Owner's Schedule
10 points max ☐

1.7 Given a Construction Performance Period of **six hundred twenty days (620) calendar days**, provide a high-level Critical Path Method (CPM) milestone schedule for this project, identifying critical processes, any proposed phasing, milestones, approvals and procurements anticipated. Schedule can be on 11x17 format.

1.7 Describe your approach to ensure timeline completion of the Project, including methods for schedule recovery. (1-page limit)

SUBMISSION OF RESPONSES

- Attachment A
- Not a Criteria
Item but still
must be
completed,
page 26 of 27

Cedar Hill State Park
Camp Loop Repairs

Attachment A

Project Number 1210194

Offeror's HUB Information

Is your firm a Texas Certified Historically Underutilized Business? (HUB): YES ☐, NO ☐

If yes, please indicate gender and ethnicity:

Gender: Male ☐, Female ☐

Ethnicity: Asian Pacific Islander ☐, Black American ☐, Hispanic American ☐, Native American ☐

Service-Disabled Veteran: ☐ Yes, ☐ No

SUBMISSION OF RESPONSES

➡ Attachment A - Certifications and Signatures

Cedar Hill State Park
Camp Loop Repairs

Attachment A

Project Number 1210194

Certifications and Signature

I hereby certify that all information provided above and attached is true and correct. Furthermore, I hereby authorize Texas Parks and Wildlife Department to contact the references listed above and authorize release of information from such references to Texas Parks and Wildlife Department. I certify that my firm is not debarred or suspended from performing work for the U.S.A. or the State of Texas.

Name of Firm

Signature of Owner or Officer

Title of Person Signing

Date

COMPLETE ALL SECTIONS OF THIS FORM AND SUBMIT WITH RESPONSE.

Execution of Proposal – Attachment B

Cedar Hill State Park
Camp Loop Repairs

Project Number 1210194

ATTACHMENT B EXECUTION OF PROPOSAL

NOTE: OFFERORS SHALL COMPLETE AND RETURN THIS ATTACHMENT WITH THEIR PROPOSAL. FAILURE TO DO SO SHALL RESULT IN DISQUALIFICATION OF THE PROPOSAL.

By signature hereon, the Offeror certifies that:

1. All statements and information prepared and submitted in the response to this RFP are current, complete and accurate.
2. He/she has not given, offered to give, nor intends to give at any time hereafter, any economic opportunity, future employment, gift, loan gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted response. Failure to sign the Execution of Response or signing it with a false statement shall void the submitted offer or any resulting contracts.
3. Neither the Offeror or the firm, corporation, partnership, or institution represented by the Offeror or anyone acting for such firm, corporation, or institution has violated the antitrust laws of this State, codified in Section 15.01, et seq., Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly the offer made to any competitor or any other person engaged in such line of business.
4. By signing this proposal, Offeror certifies that if a Texas address is shown as the address of the Offeror, Offeror qualifies as a Texas Resident Offeror as defined in TAC, Title 34, Part 1, Chapter 20.
5. Pursuant to Section 2155.003, TGC, offeror represents and warrants that it has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with the contract.
6. Pursuant to Section 2155.004, TGC, the offeror certifies that the individual or business entity named in this proposal or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.
7. Pursuant to TGC, Title 10, Subtitle D, Section 2155.004(a), the Offeror has not received compensation for participation in the preparation of specifications for this solicitation.
8. Pursuant to Section 2155.005, TGC, The undersigned affirms under penalty of perjury of the laws of the State of Texas that (1) in connection with this Response, neither I nor any representative of the Offeror have violated any provision of the Texas Free Enterprise and Antitrust Act, Tex. Bus. & Comm. Code Chapter 15; (2) in connection with this Response, neither I nor any representative of the Offeror have violated any federal antitrust law; and (3) neither I nor any representative of the Offeror have directly or indirectly communicated any of the contents of this Response to a competitor of the Offeror or any other company, corporation, firm, partnership or individual engaged in the same line of business as the Offeror.

Cedar Hill State Park
Camp Loop Repairs

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9. Offeror is in compliance with TGC, Title 6, Subtitle A, Section 669.003, relating to contracting with an executive of a state agency. If Section 669.003 applies, Offeror shall provide the following information as an attachment to this response: Name of former executive, name of state agency, date of separation from state agency, position with Offeror, and dates of employment with Offeror.
10. Offeror certifies that it is not listed in the prohibited vendors list authorized by Executive Order No. 13224, "Blocking Property and Prohibiting Transactions with Persons Who Commit, Threaten to Commit, or Support Terrorism", published by the United States Department of the Treasury, Office of Foreign Assets Control.
11. Offeror agrees that any payments due under the contract shall be directly applied towards eliminating any debt or delinquency it has to the State of Texas including, but not limited to, delinquent taxes, delinquent student loan payments, and delinquent child support.
12. Offeror represents and warrants its compliance with the requirements of the Americans With Disabilities Act (ADA) and its implementing regulations, as each may be amended.
13. Pursuant to Section 2155.0061, TGC, the Offeror certifies that the individual or business entity named in this Response or contract is not ineligible to receive the specified contract and acknowledges that this contract may be terminated and payment withheld if this certification is inaccurate.
14. Pursuant to Section 2155.4441, TGC, Offeror agrees that during the performance of a contract for services it shall purchase products and materials produced in Texas when they are available at a price and time comparable to products and materials produced outside this state.
15. ENERGY POLICY AND CONSERVATION ACT. Contractor shall comply with the mandatory standards and policies related to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat.871).
16. HB1295 of the 84th Legislature mandates that you must comply with the following:

TGC Section 2252.908, and new rules promulgated by the Texas Ethics Commission ("TEC") pursuant to Section 2252.908, require a disclosure of interested parties by contractors that enter into certain types of government contracts.

To comply with the law and new rules, contractors must file a Disclosure of Interested Parties Form 1295 ("Form 1295") with the TEC and TPWD

As of January 1, 2016, the TEC has made available on its website the new filing application that must be used to file Form 1295.

Go to: https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm. Information on using the new filing application is also posted on the TEC's website as of January 1, 2016.

Questions concerning the Form 1295 may be directed to TPWD Legal Division, Todd George at todd.george@tpwd.texas.gov.

Execution of Proposal – Attachment B

Cedar Hill State Park
Camp Loop Repairs

Project Number 1210194

17. Pursuant to Section 2271.002 of the Texas Government Code, Offeror certifies that either (i) it meets an exemption criteria under Section 2271.002; or (ii) it does not boycott Israel and will not boycott Israel during the term of the contract resulting from this solicitation. Offeror shall state any facts that make it exempt from the boycott certification in its Response.
18. Pursuant to Section 2252.152, TGC, Offeror represents and warrants that it is not engaged in business with Iran, Sudan, or a foreign terrorist organization as defined in Section 2252.151 of the Texas Government Code. Offeror certifies that it is not ineligible to receive the contract.
19. By signature hereon, the Offeror acknowledges that TGC, Title 10, Subchapter F, § 2252.201-2252.205 requires that all iron or steel products produced through a manufacturing process used in this project must be produced in the United States. By signing this proposal, Offeror certifies that its proposal price represents full compensation for compliance with the requirements of TGC, Title 10, Subchapter F, § 2252.201-2252.205.
20. Pursuant to Section 2254.0031, TGC, which incorporates by reference Section 271.904(d) of the Texas Local Government Code, Offeror shall perform services (1) with professional skill and care ordinarily provided by competent engineers or architects practicing under the same or similar circumstances and professional license, and (2) as expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer or architect.
21. Pursuant to Section 2262.154, TGC, the state auditor may conduct an audit or investigation of any entity receiving funds from the state directly under any contract, or indirectly through a subcontract under the contract. The acceptance of funds by the Offeror or any other entity or person directly under the contract or indirectly through a subcontract under the contract acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. Under the direction of the legislative audit committee, the Offeror or other entity that is the subject of an audit or investigation by the state auditor must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit. Offeror shall ensure that this paragraph concerning the authority to audit funds received indirectly by subcontractors through the contract and the requirement to cooperate is included in any subcontract it awards.
22. Offeror represents and warrants that the provision of goods and services or other performance under the contract will not constitute an actual or potential conflict of interest or reasonably create an appearance of impropriety.
23. **System for Award Management (SAM):** Prior to awarding state funds for goods and/or services rendered, the State of Texas will conduct a required search of your firm using the Federal System for Award Management (SAM). This is a Federal government-maintained database that record and track organizations either known to or suspected of contributing to terrorist organizations. No state funds may be paid to an individual or firm whose name appears on this list.

Cedar Hill State Park
Camp Loop Repairs

Project Number 1210194

24. **FEDERAL PRIVACY ACT NOTICE:** This notice is given pursuant to the Federal Privacy Act. Disclosure of your Social Security Number (SSN) is required under Section 231.006(c) and Section 231.302(c)(2) of the Texas Family Code. The SSN will be used to identify persons that may owe child support and will be kept confidential to the fullest extent allowed under Section 231.302(e) of the Texas Family Code.
25. **TEXAS FAMILY CODE COMPLIANCE REQUIREMENT:** Under Section 231.006(d) of the Texas Family Code, regarding child support, Offeror certifies that the individual or business entity named in this Response is not ineligible to receive the specified payment and acknowledges that the contract may be terminated and payment may be withheld if this certification is inaccurate. Furthermore, any Offeror subject to Section 231.006 of the Texas Family Code, must include in the Response the names and social security numbers of each person with at least 25% ownership of the business entity submitting the Response.
26. Pursuant to Section 669.003 of the Texas Government Code, relating to contracting with the executive head of a state agency, Offeror certifies that it is not (1) the executive head of the Agency, (2) a person who at any time during the four years before the date of the contract was the executive head of the Agency, or (3) a person who employs a current or former executive head of the Agency
27. Offeror agrees that any terms and conditions attached to a Response will not be considered.

Firm Owner(s), Partners, Sole Proprietors, Share Holder(s)
of twenty-five percent (25%) interest:

Name: _____ Name: _____

Name: _____ Name: _____

Execution of Proposal – Attachment B

Cedar Hill State Park
Camp Loop Repairs

Project Number 1210194

RECEIPT IS HEREBY ACKNOWLEDGED OF THE FOLLOWING ADDENDA TO
THIS RFP (INITIAL IF APPLICABLE)

No. 01 _____ No. 02 _____ No. 03 _____ No. 04 _____ No. 05 _____ No. 06 _____

The Offeror must complete, sign and return this Execution of Response as part of their response. The Offeror's company official(s) who are authorized to commit to such a response must sign response. Failure to sign and return this form will subject the response to disqualification.

Offeror's Name:	
Offeror's State of Texas Tax Account No: (This 11-digit number is mandatory)	
If a Corporation:	
Offeror's State of Incorporation:	
Offeror's Charter No:	

Submitted and Certified By:

(Offeror's Name)

(Title)

(Street Address)

(Telephone Number)

(City, State, Zip Code)

(Fax Number)

(Authorized Signature)

(Date)

END OF ATTACHMENT B

Construction Manager At Risk Proposal Form – Attachment D

Cedar Hill State Park
Camp Loop Repairs

Project Number 1210194

ATTACHMENT D CONSTRUCTION MANAGER AT RISK PROPOSAL FORM

1 **Proposing Firm's Name** _____
Address _____
City, State, Zip _____
2 **Project Number** 1210194
3 **Project Title** CAMP LOOP REPAIRS
4 **Using Agency** TEXAS PARKS & WILDLIFE DEPARTMENT
5 **Projection Location** CEDAR HILL STATE PARK

The Owner has established a Construction Cost Limitation of **\$11,000,000-\$13,000,000.00**. The Contract Amount will consist of the Pre-Construction Management Fee, the Construction Management Fee, a General Conditions Stipulated Sum, and the Cost of the Work, with the Cost of the Work and a Guaranteed Maximum Price to be established through an Amendment, or if applicable Amendments.

Having carefully examined the RFP and solicitation documents, proposal Attachments as well as the premises and conditions affecting the work, as prepared by TPWD, we hereby propose to complete the work for the following amounts:

Pre-Construction Management Fee for a Not-to-Exceed fee in collaborating with TPWD and A/E during design phases

Construction Management Fee as a PERCENTAGE fee of the Cost of Work for construction (CMR's overhead and profit):

_____%

Not-to-Exceed fee for **Construction General Conditions**: General Conditions shall include the following for the duration of the Project:

- Bonds and Insurance
- Project Management / Supervisory / Quality Control / Support / Administrative Personnel (both office and field)
- Temporary Field Offices / Facilities / Storage (including equipment, temporary utilities)
- Health and Safety
- Construction Documentation and Surveying
- Transportation
- Temporary Barriers, Signage, and Controls
- Cleaning and Waste Disposal

Dollars\$

Base Time: The Offeror, by the signature of their authorized representative below, further agrees that, if awarded the contract, and upon the completion of the contract documents, the work will be substantially complete in the calendar day time indicated herein following the date of a Construction Notice to Proceed.

Cedar Hill State Park
Camp Loop Repairs

Project Number 1210194

Base Time: nine hundred thirty (930) calendar days
Pre-Construction Services – ten (10) months
Construction Services – twenty (20) months

Addenda Checklist

The undersigned acknowledges receipt of the following addenda (initial if applicable).

Addendum No. 1 dated _____	Received _____
Addendum No. 2 dated _____	Received _____
Addendum No. 3 dated _____	Received _____
Addendum No. 4 dated _____	Received _____

Offeror's Name:	
Offeror's State of Texas Tax Account No: <i>(This 11-digit number is mandatory)</i>	
If a Corporation:	
Offeror's State of Incorporation:	
Offeror's Charter No:	

Submitted and Certified By:

_____ (Offeror's Name)	_____ (Title)
_____ (Street Address)	_____ (Telephone Number)
_____ (City, State, Zip Code)	_____ (Fax Number)
_____ (Authorized Signature)	_____ (Date)

If a Corporation, attach a corporation resolution or other official corporate documentation, which states that person signing this proposal is an authorized person to sign for and legally bind the corporation.
END OF ATTACHMENT D

Non-Collusion Affidavit – Attachment E

Cedar Hill State Park
Camp Loop Repairs

Project Number 1210194

ATTACHMENT E NON - COLLUSION AFFIDIVIT

STATE OF TEXAS §

COUNTY OF TRAVIS §

By the signature below, the signatory for the bidder certifies that neither he nor the firm, corporation, partnership or institution represented by the signatory or anyone acting for the firm bidding this project has violated the antitrust laws of this State, codified at Section 15.01, *et seq.*, Texas Business and Commerce Code, or the Federal antitrust laws, nor communicated directly or indirectly the bid made to any competitor or any other person engaged in the same line of business, nor has the signatory or anyone acting for the firm, corporation or institution submitting a bid committed any other act of collusion related to the development and submission of this bid proposal.

Signature: _____

Printed Name: _____

Title: _____

Company: _____

Date: _____

SUBSCRIBED and sworn to before me the undersigned authority by _____ the _____ of, _____ on behalf of said bidder.

Notary Public in and for the
State of Texas

My commission expires: _____

Project Manual – Attachment F

Cedar Hill State Park
Camp Loop Repairs

Project Number 1210194

ATTACHMENT F PROJECT MANUAL

Project Manual which includes the following:

- Uniform General Conditions
- Prevailing Wage Rates
- Payment Bond
- Performance Bond
- Progress Payment Affidavit
- Final Payment Affidavit
- Consent of Surety
- Non-Use of Asbestos Containing Materials Affidavit
- Special Conditions

Construction Manager At Risk Agreement – Attachment G

**ATTACHMENT G
CONSTRUCTION MANAGER AT RISK AGREEMENT**



CONSTRUCTION MANAGER-AT-RISK AGREEMENT

**PROJECT NO. 1210194 / CAMP LOOP REPAIRS
AT CEDAR HILL STATE PARK
DALLAS COUNTY, TEXAS**

EVALUATION OF RESPONSES

CRITERIA	Maximum Points Value
Item 1: Acceptable Documentation	Pass/Fail
Item 2: Offeror's Financial Capability	Pass/Fail
Item 3: Safety Record	Pass/Fail

EVALUATION OF RESPONSES

CRITERIA – Offeror's Qualification (Attachment A)	Maximum Points Value
Item 4: Work History and References	50 pts
Item 5: Pre-Construction Services	15 pts
Item 6: <i>Project Management Services</i>	15 pts
Item 7: Ability to Perform Project Per Owner's Schedule	10 pts
Item 8: <i>Compensation and Fees</i> (Attachment D)	10 pts
Oral Interviews	25 pts



CONDITIONS OF THE CONTRACT

- Insurance Requirements

- Refer to the Uniform General Conditions, Article 5

AND

- Division 1 – General Requirements, Section 010020, Special Conditions – Construction Manager at Risk, Construction Phase, 1.07

CONDITIONS OF THE CONTRACT

- **Project Manual – Attachment F: Carefully read and comply with requirements of this section.**
- **Prevailing Wages:** (Article 2 – Uniform General Conditions (UGC))
- **Liquidated Damages:** The sum of \$1070.00 per calendar day has been set as a reasonable estimate of just compensation to the Owner if Contractor does not complete the work by the completion date. (Section 010020, Special Conditions, Paragraph 1.06 and Article 9, UGC)
- **Performance Bond** (Article 5 - UGC)
- **Payment Bond** (Article 5 - UGC)
- **Certificate of Insurance** (Article 5 - UGC). Builder's Risk is required.
- **U. S. Department of Homeland Security's E-Verify.** The E-Verify website is located at: <http://www.uscis.gov/e-verify>.

QUESTIONS?

REMINDER: Questions received in writing by the deadline stated (September 3, 2015) will be answered by ACP.

Kim Shelton – Chief of Staff, ACP

kim.shelton@acponline.org or kim.shelton@texas.gov

512/389-4695

Information provided by anyone other than published point of contact (Kim Shelton) is non-binding



SITE VISIT

Led by: Megan Weinzierl, Design Manager

Head to vehicles and caravan to site. May need to walk some, so please be careful.

THANK YOU!



TEXAS

PARKS &

WILDLIFE